

**MUHLENBERG COLLEGE**  
**Safety Committee Meeting**

May 25, 2017

LSC 239

9:00 a.m.

**Attending Members:**

Diane Dologite, Jason Feiertag, Tracy Kline, Katherine Kressler, Brett Fulton, Will Rantz, Tim Korn, Joseph Spirko, Brynmarie Dorsey, Brenda Lakis, Bill Ruhe, Jessica Bien Covell, Stephen Nemes, Eric Bond, Erin Murray, Beth Buechler.

**Members Absent:**

Merritt Jacob, Brian Fidati, Damon Gelb, Jim Bolton,

**Minutes:**

Joseph Spirko proposed a motion to approve the minutes of the May 8, 2017 meeting. Bill Ruhe seconded, and the motion was approved by the Committee.

**SMT and Summer Conference Assistants Training:**

Jason Feiertag will speak with JoEllen Rooney to establish dates for summer training.

**AED replacements:**

8 new AED units are being purchased.

**Accident and Injury review/update:**

As of May 2017 there have been 2 new reports.

There are 3 open claims from 2015 and 2016.

**Building and Grounds inspections:**

Joseph Spirko inspected the Rehearsal House and noted a few doorways that were blocked. The areas have been cleared.

Mr. Spirko inspected the fire panels at 427 N. 23<sup>rd</sup> St, and 2442 Tilghman St. Both are okay.

Mr. Spirko will inspect the Center for the Arts and PKT House and Education Abroad building next. As well as, the MILE Houses (throughout the summer).

**Around the horn:**

Brenda Lakis noted that on June 5<sup>th</sup> there will be fire inspections with Simplex.

Ms. Lakis also noted that the Allentown Fire Inspector will be on campus in July.

Jessica Bien asked if Sharps containers will be installed in residence halls for summer housing. Brynmarie Dorsey will look into it.

Tim Korn reported that Walz Hall fire sprinklers have been updated to a pre-action activation. Also, 11 MILE Houses will have upgraded fire alarms and panels and sprinklers installed over this summer.

Erin Murray announced that the Wellness Committee had conducted a seminar for proper lifting procedures. Ms. Murray be adding this information to new employee packets.

**Next Meeting:**

June 23, 2017, LSC 239, 9:00 a.m.

Respectfully submitted,

Beth Buechler